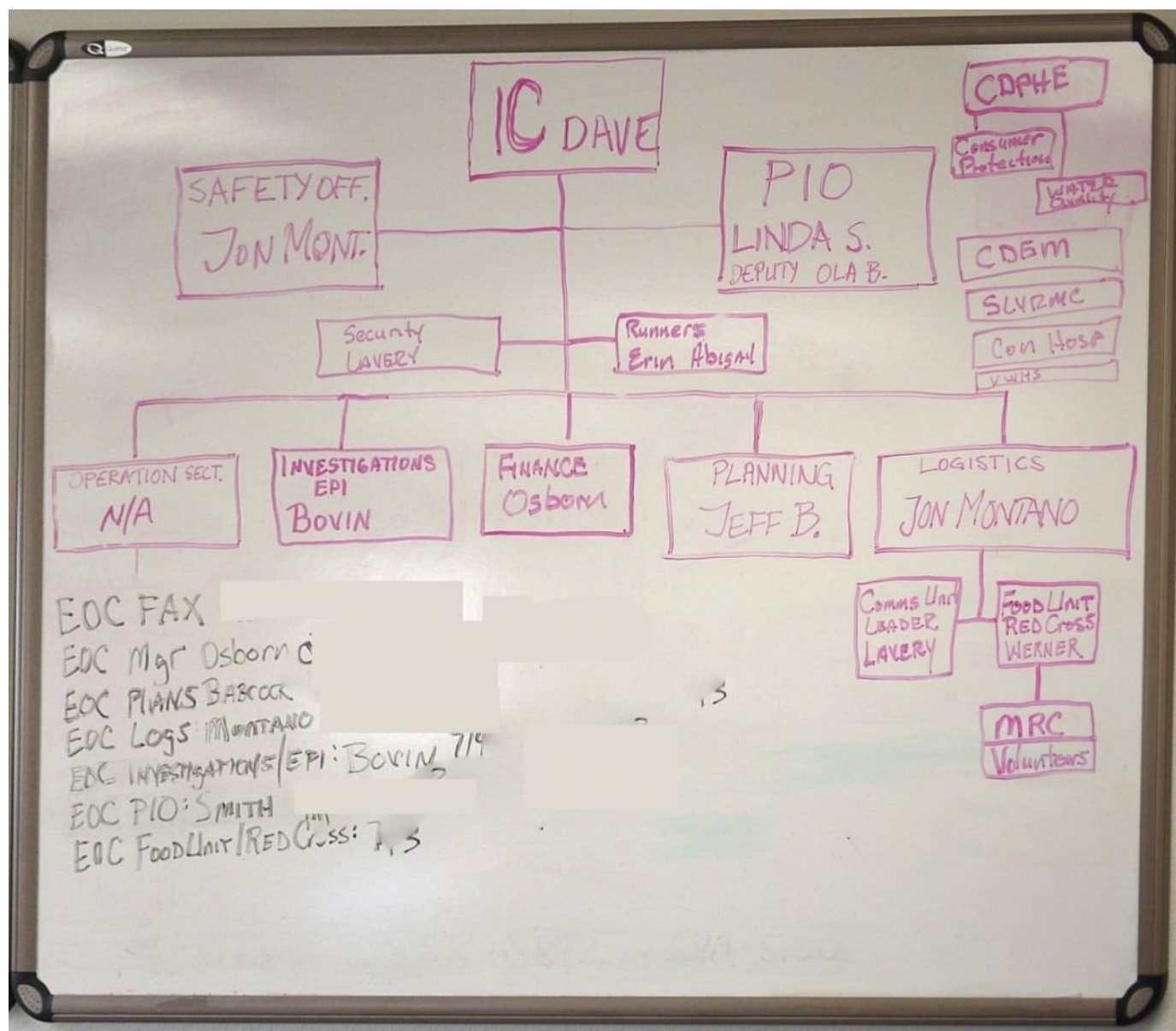


# Incident Command System

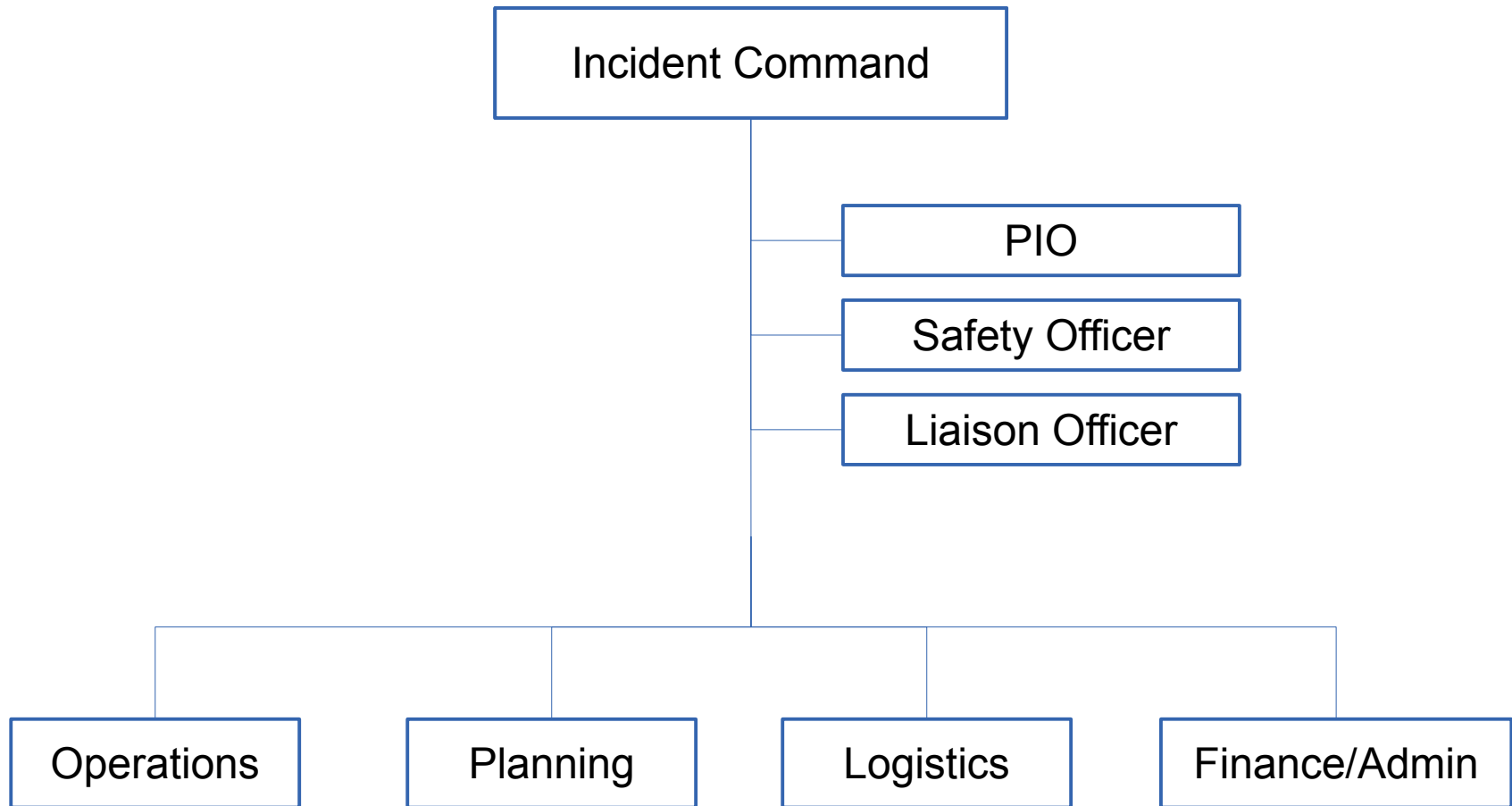


# Search Crucials

- Search is an Emergency
- Search is a classic mystery
- Search for clues not just the subject
- Know if the subject leaves the search area
- Grid search as a last resort
- **Manage by objectives**
- **Search management is information management**

- Multi-agency response
  - Common management framework
  - Common vocabulary





# ICS Scales



Images (left to right)

© 2013 Attribution Some Rights Reserved Oregon National Guard photo by Sgt. 1st Class Mary E. Ferguson

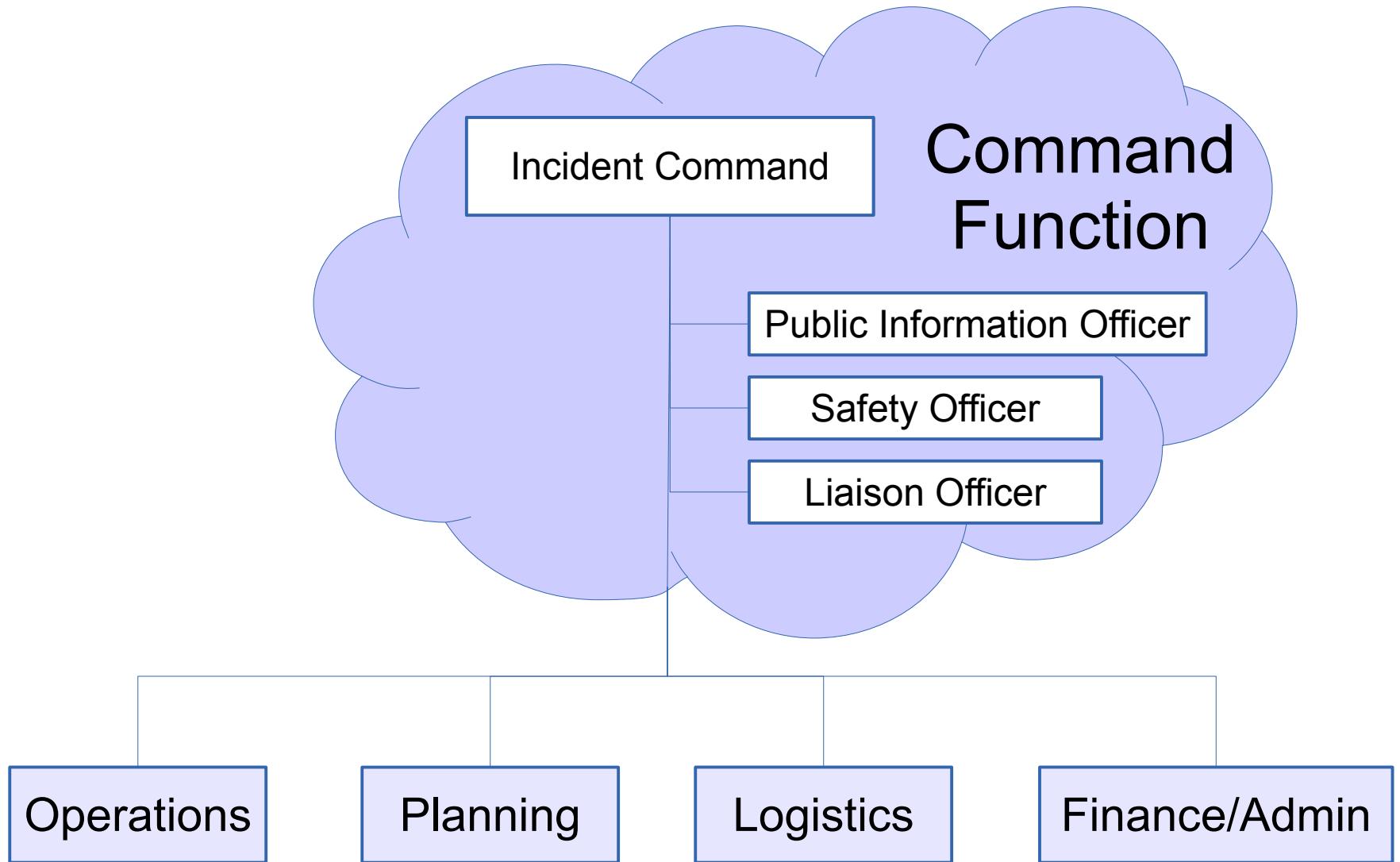
© 2013 CC Attribution Share Alike Some rights reserved by Gilla National Forest

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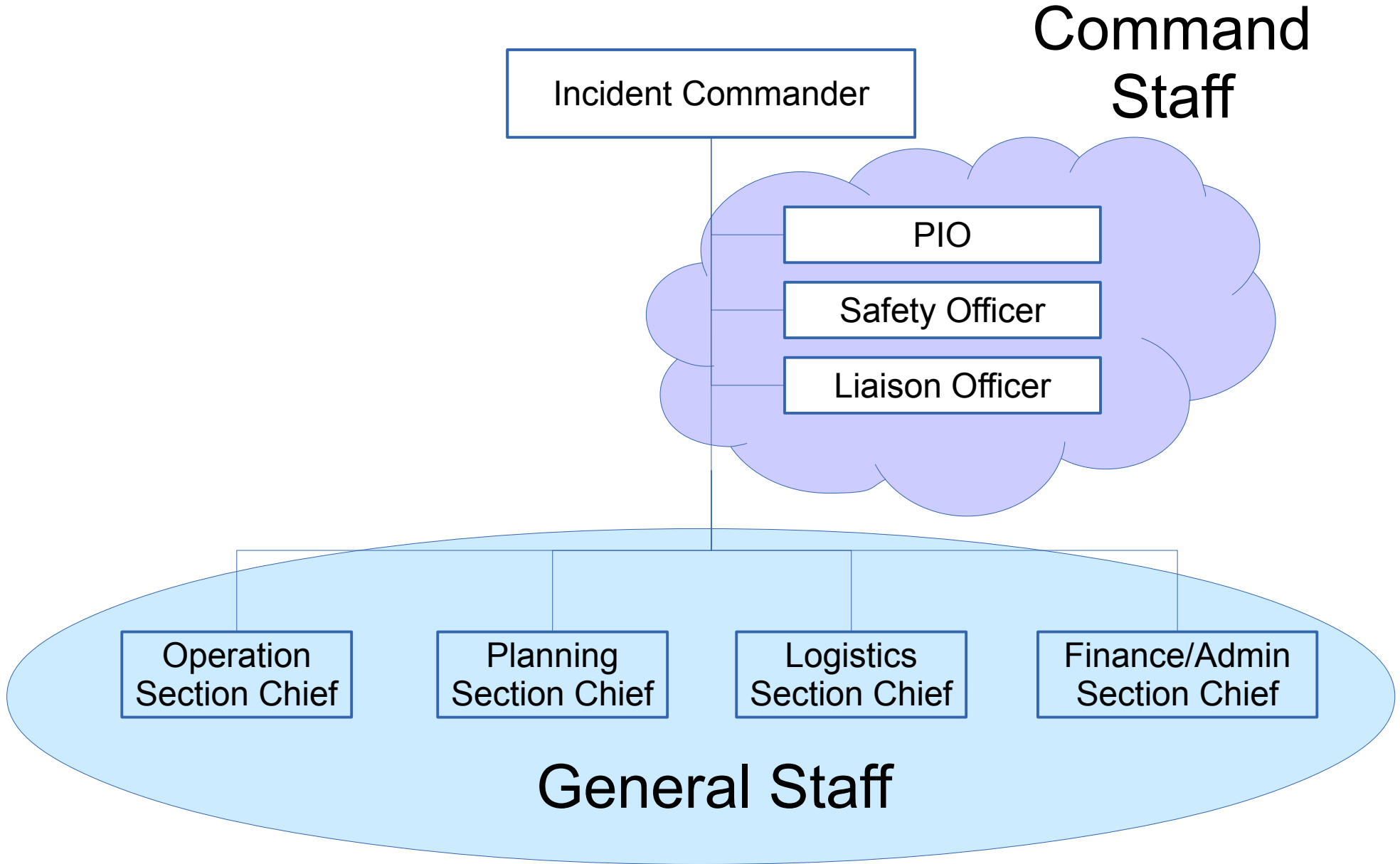


# Searches can grow

- 50% over in about 3 hours
  - ~20% take more than one operational period
  - 8% take more than 24 hours
  - 2% take three days or more
- 
- Andy Warburton: 8 days, > 5000 people
  - Lisk Sisters: 3 Days, 1200 people.
  - South Williamsport: 58 hours, 350 people
  - Bluff Mountain: 5 days, > 350 people



**5 main functions**



Incident Commander

# Command Staff

PIO

Safety Officer

Liaison Officer

Operation Section Chief

Planning Section Chief

Logistics Section Chief

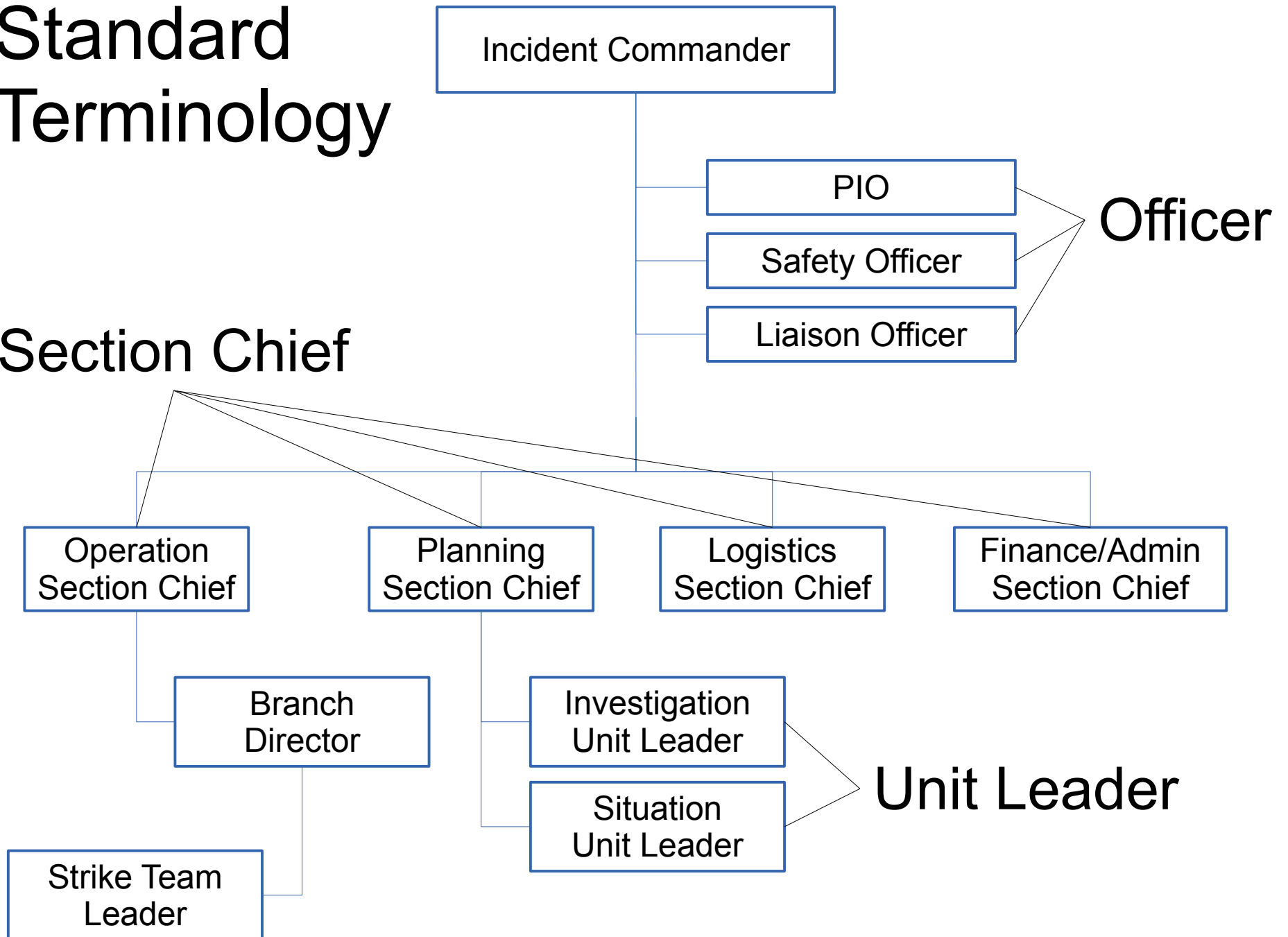
Finance/Admin Section Chief

# General Staff



# Standard Terminology

## Section Chief



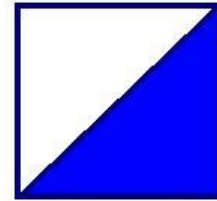
# Standard Titles

- Incident Commander
- Command Staff: Officer
  - Safety Officer, Liaison Officer, Public Information Officer
- Section Chief:
  - Operations Section Chief
- Branch Director
- Division Supervisor
- Group Supervisor
  - Search Group Supervisor, Rescue Group Supervisor
- Unit Leader



# Standard Places

- Incident Command Post



- Staging Area



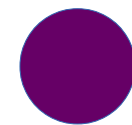
- Base



- Camp



- Helibase



H-2

Helispot

ICP



(clarify status) by John Borges

# Camp



# Staging Area



# Resource Status

Assigned

Ⓢ

Available

Ready to deploy within 3 minutes

Ⓟ Ⓢ

Out of Service



# Resources don't just show up.

## All Resource Requests Must Be Approved by the Incident Commander



# Chain of Command

Incident Commander



Operations  
Section  
Chief



Task Force Leader



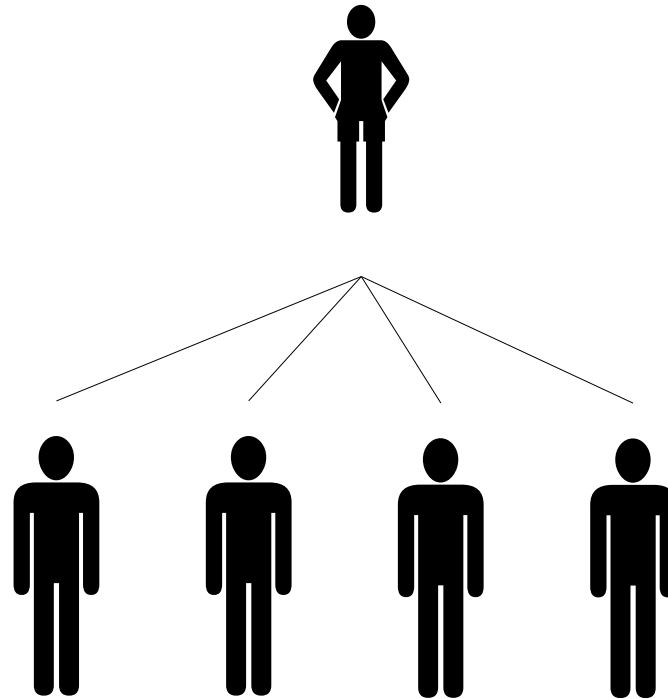
# Chain of Command: Within ICS

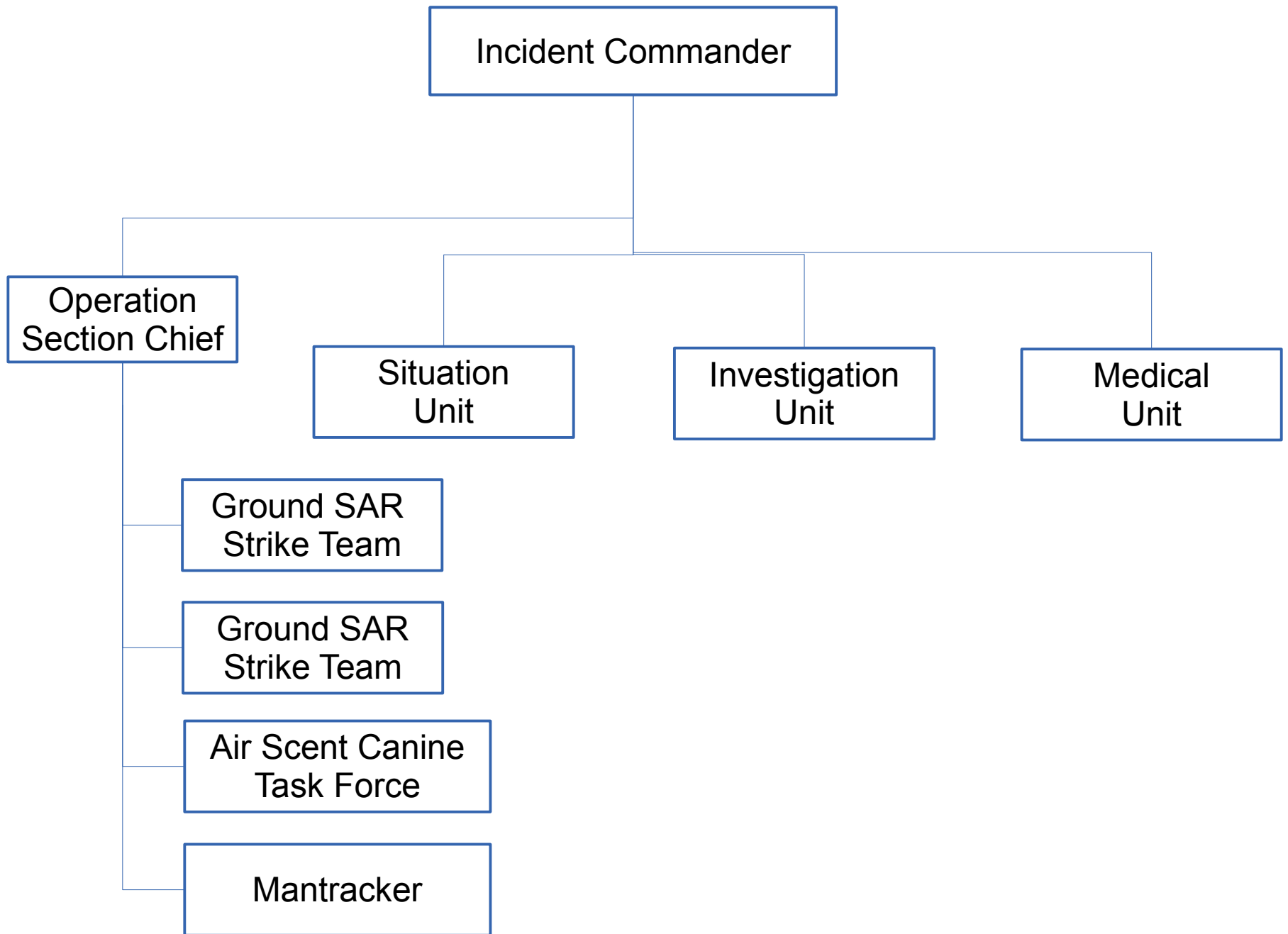


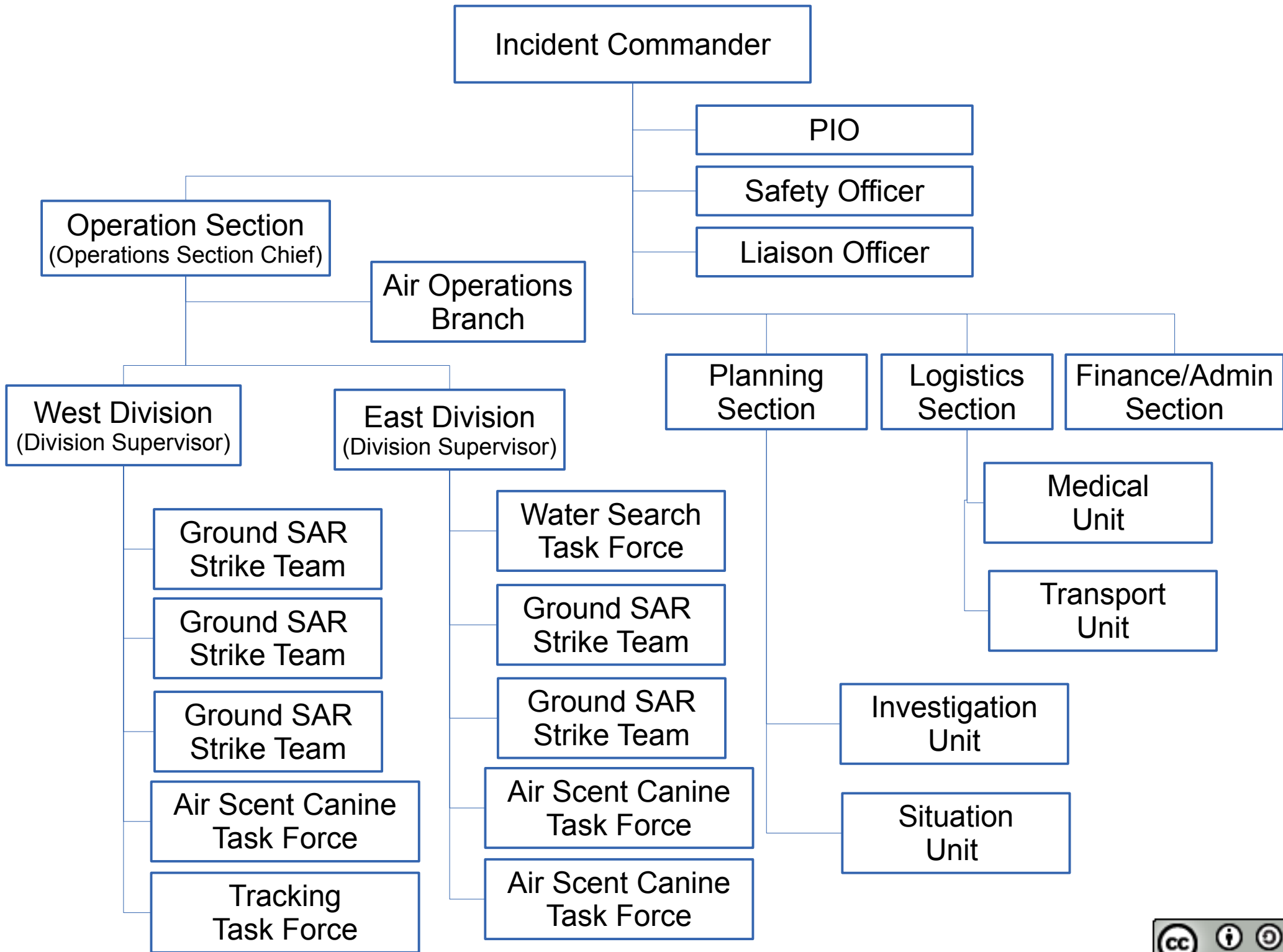
# Grouping Resources

- Single Resource
  - One of one sort of resource
  - Single Resource Boss
- Strike Team
  - Multiple resources of similar type
  - Common Communications
  - Strike Team Leader
- Task Force
  - Multiple resources of different types
  - Common Communications
  - Task Force Leader

# Span of Control







## Goals

Find the missing person.  
Everyone comes home safe.

## Objectives

Find out where to search.  
Find out what clues to look for.  
Contain the search area.  
Search high risk and  
high probability areas.

IC: Unified Command  
(PD, FD, SAR manager)

PIO

Safety Officer

Liaison Officer

Operations

Planning

Logistics

Finance/Admin

# Manage by Objectives



Goals

Find the missing person.  
Everyone comes home safe.

IC: Unified Command  
(PD, FD, SAR manager)

Objectives

Find out where to search.  
Find out what clues to look for.  
Contain the search area.  
Search high risk and high probability areas.

PIO

Safety Officer

Liaison Officer

Operations

Planning

Logistics

Finance/Admin

Investigation Unit



Protect the PLS  
Put resources in the field to contain.  
Put resources in the field to search.

Weather Forecast.  
Identify high risk areas.  
Plan Containment.  
Plan Reflex Tasks

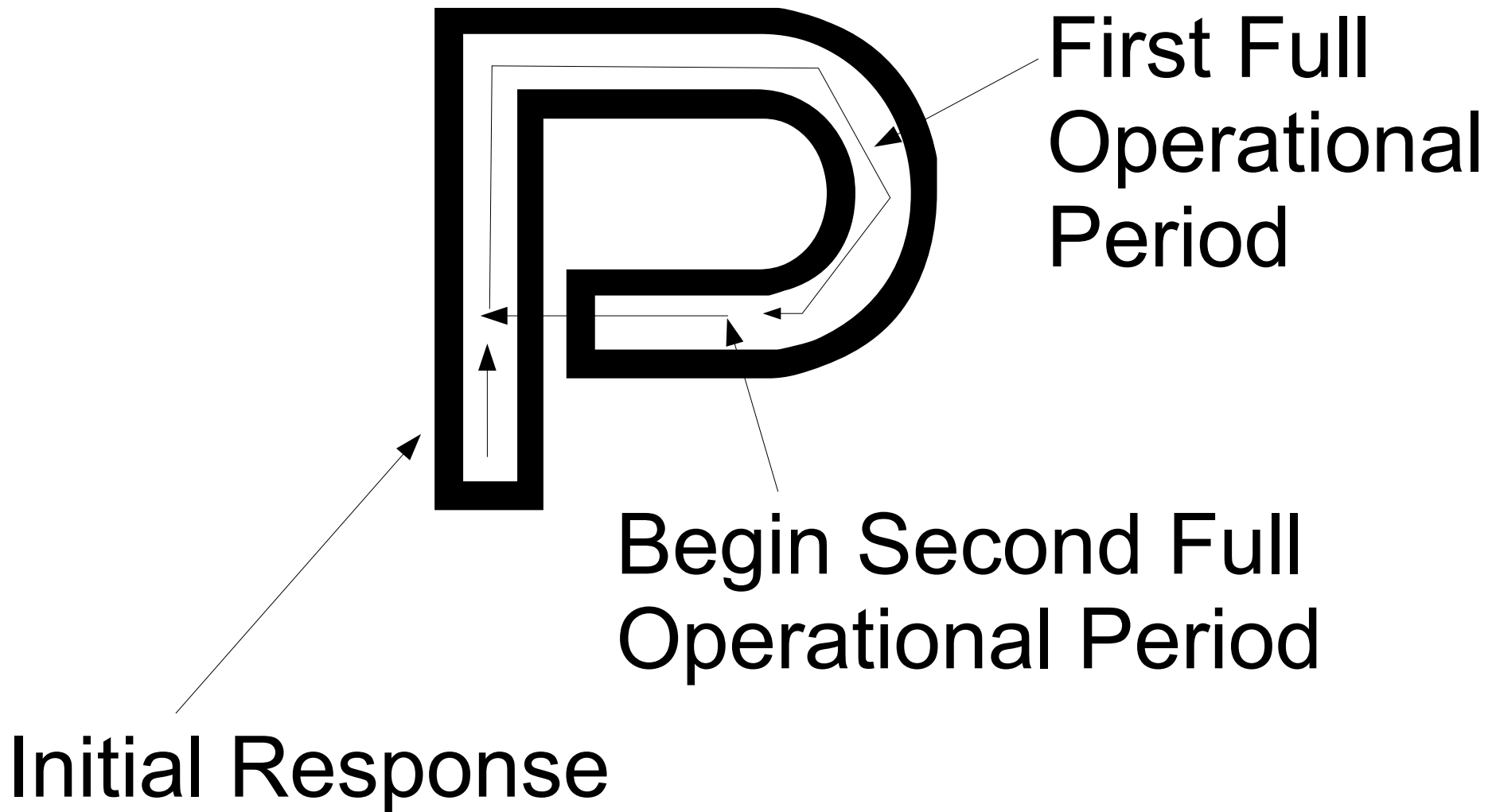
Who is missing?  
Where?  
Description?  
Photo?  
Circumstances?

Maps  
Photocopier  
Command Post  
Communications plan

Ensure the safety of all responders and the general public through out the entire duration of the incident.



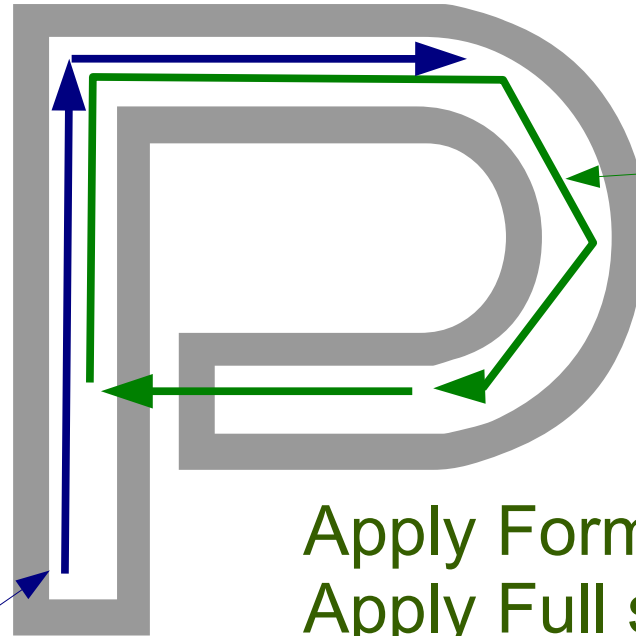
# The ICS Planning P



# The ICS Planning P

Continue Reflex Tasks  
As Overhead Team  
Scales up and Plans

Reflex Tasks  
Koester's  
Bicycle Wheel



First Full  
Operational  
Period

Apply Formal Search Theory  
Apply Full set of ICS Forms  
Expand the ICS overhead team

## Initial Response

50% of searches are over in the first three hours.

# Who is Where?

## ICS-211 Incident Check-In List

**INCIDENT CHECK-IN LIST (ICS 211)**

<b>1. Incident Name:</b>		<b>2. Incident Number:</b>		<b>3. Check-In Location</b> (complete all that apply): <input type="checkbox"/> Base <input type="checkbox"/> Staging Area <input type="checkbox"/> ICP <input type="checkbox"/> Helibase <input type="checkbox"/> Other				<b>4. Start Date/Time:</b> Date: _____ Time: _____		
<b>Check-In Information</b> (use reverse of form for remarks or comments)										
<b>5. List single resource personnel (overhead) by agency and name, OR list resources by the following format:</b>										
State	Agency	Category	Unit	Type	Resource Name (as available)	RF or TF	6. Order Request #	7. Date/Time Checked In	8. Leader's Name	9. Total Number of Personnel
10. Incident Contact Information										
11. Home Unit or Agency										
12. Department, District, Date and Time										
13. Method of Travel										
14. Incident Assignment										
15. Other Qualifications										
16. Data Provided in Resource Unit										
ICS 211	17. Prepared by: Name: _____			Position/Title: _____			Signature: _____			Date/Time: _____

## ICS-219 T-Cards

START:	LDW:	# Pers:	Order #:
Agency:	Cat/Kind/Type:	Name/ID #:	
Date/Time Checked In:	START:	LDW:	# Pers:
Leader Name:	Agency:	Cat/Kind/Type:	Name/ID #:
Primary Contact Information:	Front		
Crew/Team ID # (s):	Date/Time Checked In:		
	Leader Name:		
	Primary Contact Information:		
	Resource ID # (s) or Name(s):		
Manifest:			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Method of Travel to:			
<input type="checkbox"/> ADV <input type="checkbox"/> P.O.V <input type="checkbox"/>			
Home Base:			
Departure Point:			
ETD:	Home Base:		
Transportation Method:	Departure Point:		
<input type="checkbox"/> Vehicle <input type="checkbox"/> Bus	ETD:		
Date/Time Ordered:	Date/Time Ordered:		
Remarks:	Remarks:		
Prepared by:			
Date/Time:			
ICS 219-1 CREW/			
Prepared by:			
Date/Time:			
<b>ICS 219-4 MISCELLANEOUS EQUIPMENT/TASK FORCE (TEAM)</b>			

## ICS-204 Assignment List

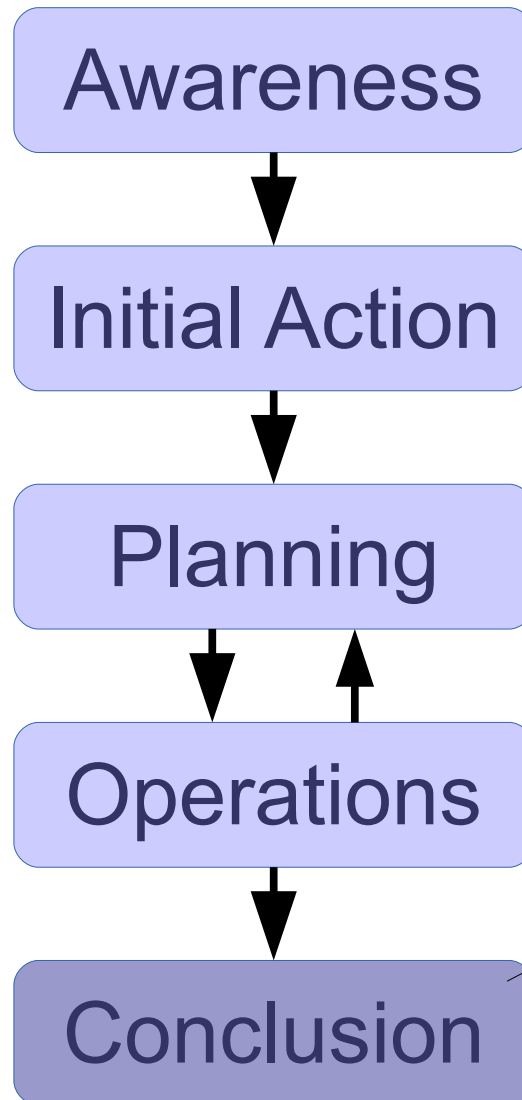
**ASSIGNMENT LIST (ICS 204)**

<b>1. Incident Name:</b>		<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____		<b>3. Branch:</b>	
<b>4. Operations Personnel: Name</b>				<b>Contact Number(s)</b>	
Operations Section Chief: _____				Division: _____	
Branch Director: _____				Group: _____	
Division/Group Supervisor: _____				Staging Area: _____	
<b>5. Resources Assigned:</b>					
Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information	
<b>6. Work Assignments:</b>					
<b>7. Special Instructions:</b>					
<b>8. Communications (radio and/or phone contact numbers needed for this assignment):</b>					
Name/Function		Primary Contact, indicate cell, pager, or radio (frequency/system/channel)			
<b>9. Prepared by: Name</b>					
Position/Title:		Signature:			
ICS 204	IAP Page _____	Date/Time: _____			

# Accountability

- Who is here
  - ICS-211 Incident Check-in List
  - Signout sheet, Demobilization Checklist.
- What tasks are assigned where
  - ICS 204 – Assignment List
  - SAR Task Assignment form
- Who is on what tasks
  - T-Cards
  - SAR Task Assignment form
  - Accountability board

# IAMSAR Manual: SAR Stages

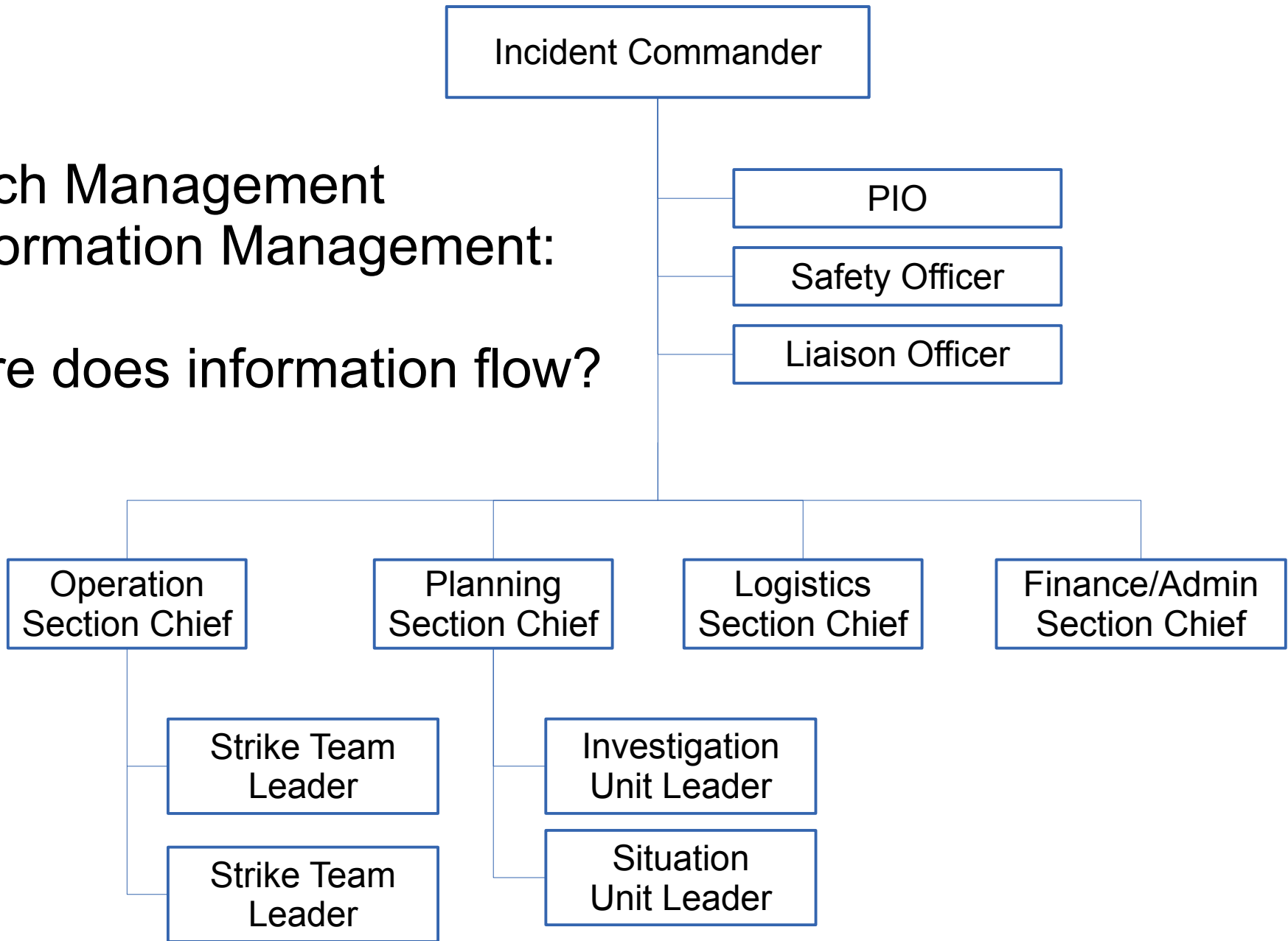


Demobilization – making sure that everyone made it out of the field and is rested and gets home safe.



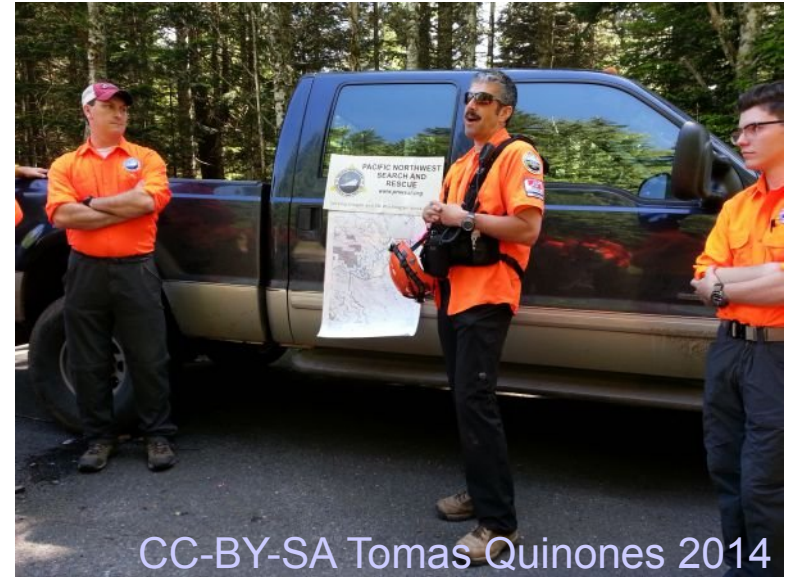


Search Management  
is Information Management:  
Where does information flow?



# Briefings

- Operational Period Briefing
- Briefing for assignment




# Briefing for specific assignment

- Who should be present?
- What information should be communicated?
  
  
  
  
  
  
  
  
  
  
  
  
  
  
- Search operates under “Need To Know”
  - You will not learn everything

# Task Assignment Form/Team Assignment

<b>TEAM ASSIGNMENT</b>		1. INCIDENT NAME	2. OPERATIONAL PERIOD	3. ASSIGNMENT NUMBER
4. RESOURCE TYPE				
5. PERSONNEL ASSIGNED L -- TEAM LEADER M -- MEDICAL				
	NAME	AGENCY	NAME	AGENCY
1			6	
2			7	
3			8	
4				
5				

Pennsylvania Search and Rescue Council		<b>Task Assignment Form</b>				
Task No.:	Team ID:	Team Type:	Date / Time Out:	Task Assigned: Base <input type="checkbox"/> Radio <input type="checkbox"/>	Dispatcher:	
Task Map:			(Division):			

6. ASSIGNMENT

7. PREVIOUS AND PRESENT SEARCH EFFORTS IN AREA

8. TIME ALLOCATED    9. SIZE OF ASSIGNMENT    10.

11. DROP OFF AND PICKUP INSTRUCTIONS

12. COMMUNICATIONS    RADIO CALL

FUNCTION	FREQUENCY
COMMAND (TEAM -- BASE)	
TACTICAL (TEAM -- TEAM)	

13. PREPARED BY

16. EQUIPMENT ISSUED

17. BRIEFER    18. TIME BRIEFED

**SAR 104**  
BASARC 2/96

COPIES

PLANS  
 COMMUNICATIONS  
 OPERATIONS  
 TEAM

## SAR TASK ASSIGNMENT FORM

1. Incident Name:		2. Operational Period: Date From:                      Date To: Time From:                      Time To:		3. Branch: Division: Group: Staging Area:	
4. Operations Personnel: <u>Name</u>		<u>Contact Number(s)</u>		Operations Section Chief: _____	
5. Resources Assigned					
Function	Name	Function	Name		
6. Work Assignment:					
7. Transportation Instructions:					
8. Task Map			9. Special Equipment		

Special Equipment:

FTM:

FTM:

FTM:

**Medic:**

**Radio Op:**

**Rescue Spec:**

Base Callsign:                      Channel / Freq:

10. Communications (radio and/or phone contact numbers needed for this assignment):  
 Name/Function \_\_\_\_\_ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) \_\_\_\_\_

## SAR TASK ASSIGNMENT FORM

<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3.</b> <b>Branch:</b> _____ <b>Division:</b> _____ <b>Group:</b> _____ <b>Staging Area:</b> _____	
<b>4. Operations Personnel:</b> Name _____ Contact Number(s) _____ Operations Section Chief: _____			
<b>5. Resources Assigned</b>			
Function	Name	Function	Name
<b>6. Work Assignment:</b>			
<b>7. Transportation Instructions:</b>			
<b>8. Task Map</b>		<b>9. Special Equipment</b>	
<b>10. Communications</b> (radio and/or phone contact numbers needed for this assignment):			
Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____			
_____ / _____			
_____ / _____			
_____ / _____			
_____ / _____			
<b>11. Prepared by:</b> Name: _____ Position/Title: _____ Signature: _____			
<b>SAR Task Assignment Form Page 1 of 2</b>		Date/Time: _____	

## TASK ASSIGNMENT FORM - DEBRIEFING

<b>13. Time On Assignment</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>14. Vehicle Miles</b>
Position/Title: _____ Signature: _____	
<b>Page 2 of 2</b>	Date/Time: _____

# ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3. Branch:</b>  <b>Division:</b>  <b>Group:</b>  <b>Staging Area:</b>
<b>4. Operations Personnel:</b> Name _____ Contact Number(s) _____ Operations Section Chief: _____ Branch Director: _____ Division/Group Supervisor: _____		<b>Staging Location, Special Equipment and Supplies, Remarks, Notes, Information</b>
<b>5. Resources Assigned:</b>		
Resource Identifier	Last Name	First Name
<b>6. Work Assignments:</b>		
<b>7. Special Instructions:</b>		
<b>8. Communications</b> (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ / _____ / _____ / _____ / _____		
<b>9. Prepared by:</b> Name: _____ Position/Title: _____ Signature: _____		
<b>ICS 204</b>	<b>IAP Page</b> _____	Date/Time: _____

**SAR TASK ASSIGNMENT FORM**

<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3. Branch:</b> Division: _____ Group: _____ Staging Area: _____
--------------------------	---	---

**SAR TASK ASSIGNMENT FORM**

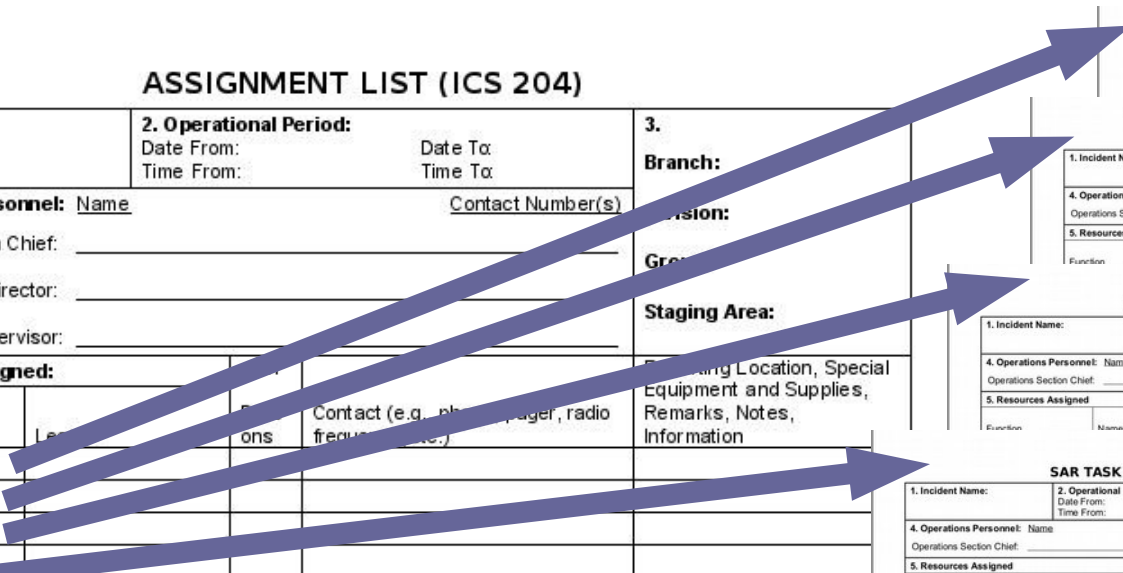
<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3. Branch:</b> Division: _____ Group: _____ Staging Area: _____
<b>4. Operations Personnel:</b> Name _____ Contact Number(s) _____		
Operations Section Chief: _____		
<b>5. Resources Assigned</b>		
Function	Name	Function

**SAR TASK ASSIGNMENT FORM**

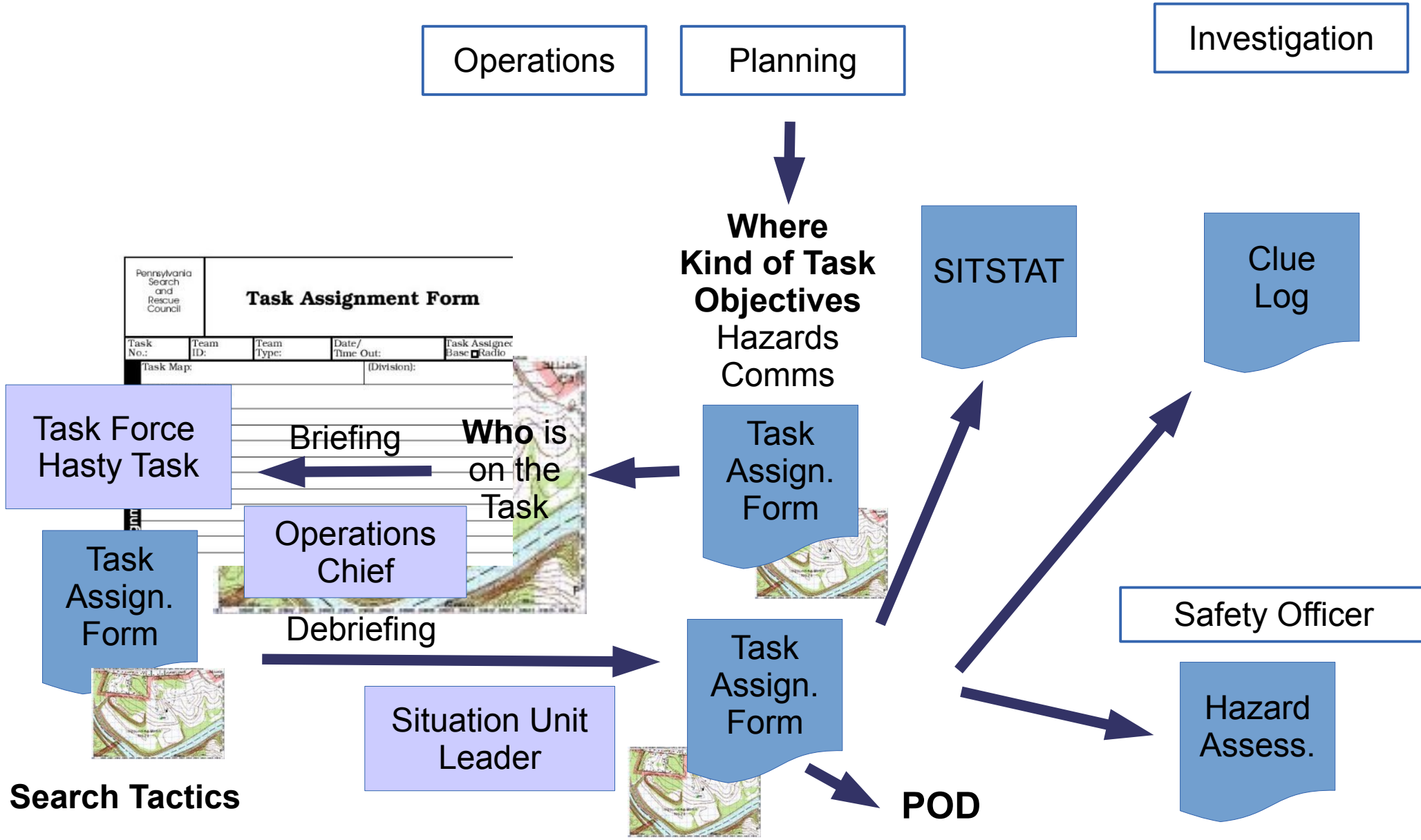
<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3. Branch:</b> Division: _____ Group: _____ Staging Area: _____
<b>4. Operations Personnel:</b> Name _____ Contact Number(s) _____		
Operations Section Chief: _____		
<b>5. Resources Assigned</b>		
Function	Name	Function

**SAR TASK ASSIGNMENT FORM**

<b>1. Incident Name:</b>	<b>2. Operational Period:</b> Date From: _____ Date To: _____ Time From: _____ Time To: _____	<b>3. Branch:</b> Division: _____ Group: _____ Staging Area: _____
<b>4. Operations Personnel:</b> Name _____ Contact Number(s) _____		
Operations Section Chief: _____		
<b>5. Resources Assigned</b>		
Function	Name	Function
<b>6. Work Assignment:</b>		
<b>7. Transportation Instructions:</b>		
<b>8. Task Map</b>	<b>9. Special Equipment</b>	
<b>10. Communications</b> (radio and/or phone contact numbers needed for this assignment): Name/Function _____ Primary Contact: indicate cell, pager, or radio (frequency/system/channel) _____ / _____ / _____ / _____		
<b>11. Prepared by:</b> Name: _____ Position/Title: _____ Signature: _____		
SAR Task Assignment Form Page 1 of 2 Date/Time: _____		



# Task Assignment Form Lifecycle




Pennsylvania Search and Rescue Council				
<b>Task Assignment Form</b>				
Task No.:	Team ID:	Team Type:	Date/Time Out:	Task Assigned Base <input type="checkbox"/> Radio
Task Map:			[Division]:	



# Debriefing



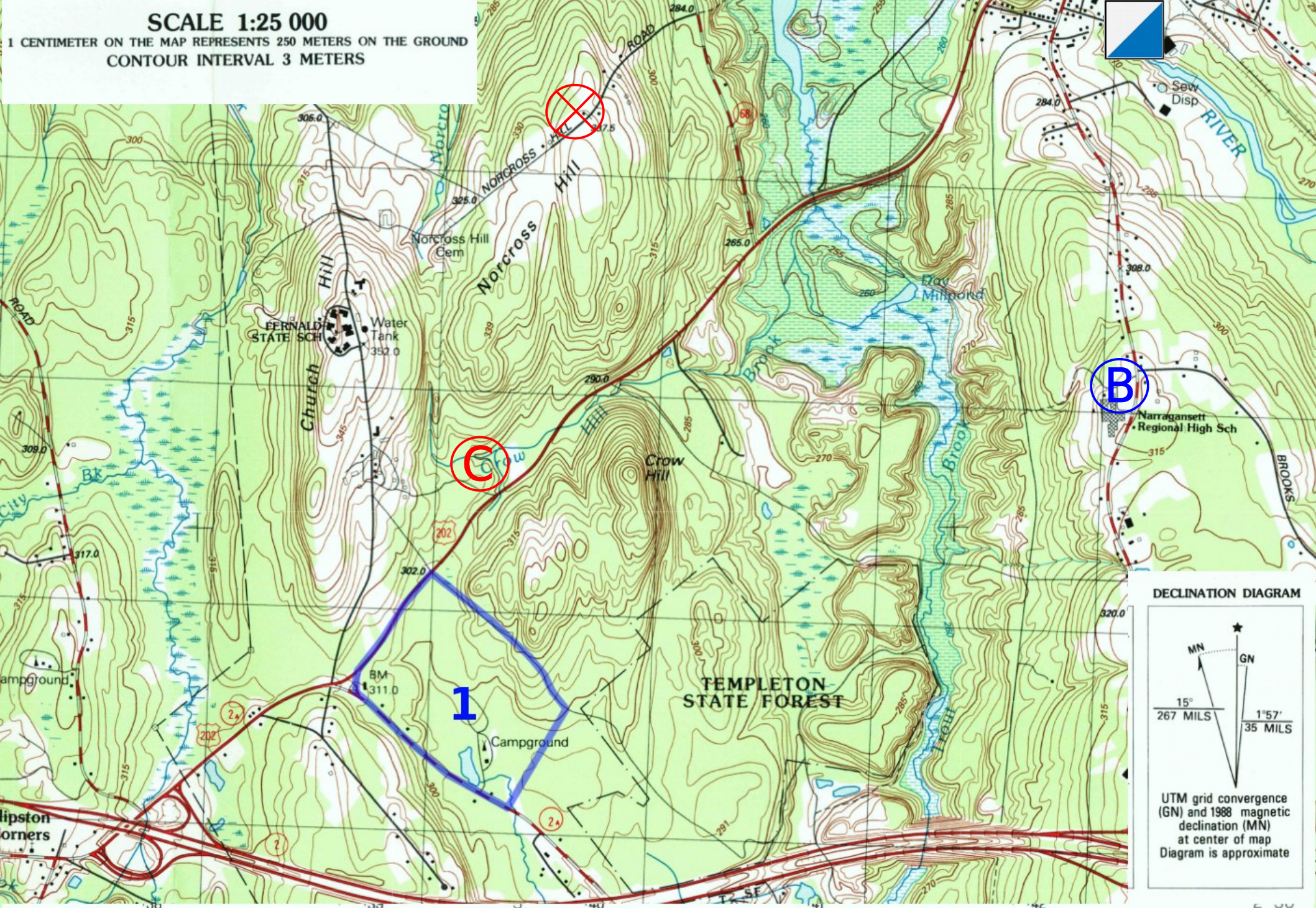
- Areas Not Covered
- Clues
- Hazards
- POD
- Sweep Width
- Area Size/Time
- Tactics
- Terrain
- Vegetation
- Light
- Weather
- Team Composition/Fatigue



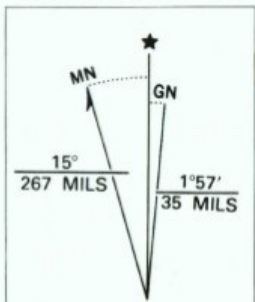
How well was  
the area covered?

SCALE 1:25 000

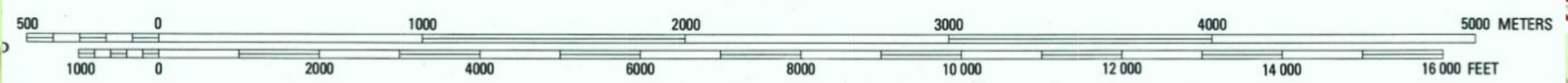
1 CENTIMETER ON THE MAP REPRESENTS 250 METERS ON THE GROUND  
CONTOUR INTERVAL 3 METERS

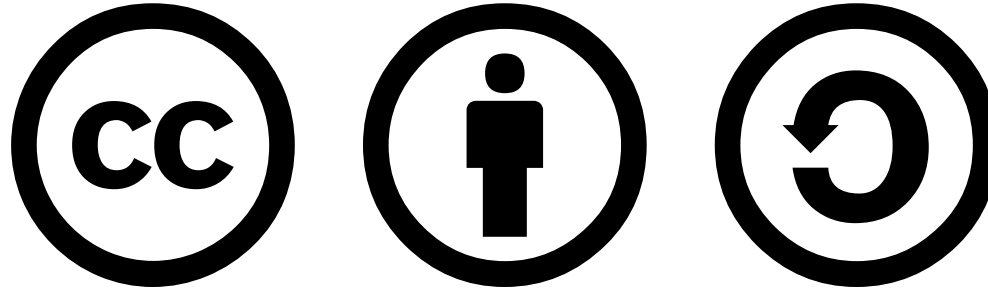


DECLINATION DIAGRAM



UTM grid convergence (GN) and 1988 magnetic declination (MN) at center of map  
Diagram is approximate





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